





WIDGETS LTD

Take 5 Risk Assessment Checklist

Completed By: Tom Brown		Date: 29/06/2021	Time: 14:25:48
Task Description: Carry out roof repair	Photo of Work Environment: 		
Does everyone clearly understand what the task is?		Yes	
Comments:			
Is everyone trained to do the work and are familiar with the equipment/ task?		No	
Comments: To have Dave work with and overview John			
Are the tools and equipment in a safe condition?		Yes	
Comments:			
Is the approved documentation for the task read and understood?		Yes	
Comments:			
Is everyone safe from other activities / tasks in the area?		Yes	
Comments:			
Have you notified other people who may be affected by your work?		Yes	
Comments:			
Are all hazards associated with the task identified?		Yes	
Comments:			
Have all hazard controls been implemented?		Yes	
Comments:			
Are all potential issues discussed and understood by all?		Not Applicable	
Comments:			
Can the task proceed safely?		Yes	
Comments:			
I declare that I have completed the Take 5 Risk Assessment to the best of my ability			
Name: Tom Brown	Signature: 	Date: 29/06/2021	



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Other Observations / Comments:

Three-man team

Team Members Sign Off

Name: John Gray

Signature:

Date: 29/06/2021

Name: Dave Reid

Signature:

Date: 29/06/2021

Name:

Signature:

Date:

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